

DOLGEVILLE CENTRAL SCHOOL
Dolgeville, NY 13329

Approved 3-16-2021

Tuesday, February 9, 2021

Regular Meeting
In-person / No Public

James A. Green School

PRESENT:

S. Hongo, President
J. Williams, V. President
J. Schmid
C. Spofford
J. Izzo
R. Maxwell
M. Huddleston (*via video-conferencing*)

ABSENT:

None

OTHERS PRESENT:

T. Kawryga
C. Chrisman
R. Leavitt
M. Primeau
J. Radley
J. Gilfus, Guest

PRESIDING OFFICER:

S. Hongo, President

In light of the Coronavirus (COVID-19) Outbreak and while adhering to the Governor's guidelines, this meeting was conducted with only the board members and administrators present (as listed above), while social distancing and using facemasks. The meeting was accessible to the public through video-streaming.

The regular meeting was called to order at 6:00 p.m. in the High School Cafeteria.

Call to Order

Mr. Hongo asked everyone to rise and recite the Pledge of Allegiance.

Pledge Flag

MINUTES

Motion by Mrs. Williams, second by Mr. Schmid, to approve the minutes of January 19, 2021 (regular meeting) as presented.

Approve
Minutes
1/19/2021

Ayes All – Motion Carried 7:0

Motion by Mr. Maxwell, second by Ms. Izzo, to accept the finance/audit committee meeting minutes of February 4, 2021 as attached.

Accept Min.
Finance/Audit
Committee

Ayes All – Motion Carried 7:0

CORRESPONDENCE - None

Correspond.

FINANCIAL

Motion by Mr. Schmid, second by Ms. Izzo, to approve the following financial items:

Approve
Financial
Items

That General Fund Schedule #A-29 in the sum of \$611,037.57 and School Lunch Fund Schedule #C-9 in the sum of \$7,299.53 be approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill.

Payment of
Warrants

The completed Treasurer's Report for January 2021 will be presented at the March meeting as bank statements were not available to prepare same.

Treasurer's
Report

To accept the 2nd Quarter Extraclassroom Activity Report for 2020-2021 as presented.

Accpt. 2nd Q
Extraclass
Report

Ayes All – Motion Carried 7:0

BUDGET PRESENTATION – Mrs. Radley – Attached

Mrs. Radley reviewed the 2021-2021 Dolgeville Central School Budget as per attached powerpoint.

DCS
Budget
Presentation

REPORTS

Reports

Elementary School Report – Mrs. Chrisman – Attached

Elem. Rept.

Mrs. Chrisman reported for the 3rd Quarter, 82 percent of K-6 students are receiving in-person instruction and 18 percent are fully remote.

High School Report – Mrs. Leavitt - Attached

HS Rept.

Mrs. Leavitt reported that the top 10% Senior List will be announced this Friday.

Dean of Students/Athletic Director Report – Mr. Zilkowski – Attached

Dean/AD

Mr. Zilkowski discussed resuming high-risk sports in a safe manner and in compliance with all COVID restrictions and conditions outlined by the Herkimer County Health Department.

Motion by Mr. Maxwell, second by Mrs. Williams, to approve the attached Interscholastic Sports Timeline outlining the seasons for high-risk athletics with dates for play for the remainder of school year 2020-2021 as prepared by Mr. Zilkowski and to schedule a special meeting for the BOE to approve/disapprove Plans for participating in each individual sport listed on the Timeline beginning March 1st.

Approve
high-risk
sports
season dates
and special
BOE mtg.
for Plans

Vote:

Mr. Maxwell – Aye Mr. Schmid - Nay
Mrs. Williams – Aye
Mr. Hongo – Aye
Mr. Spofford – Aye
Mrs. Huddleston – Aye
Ms. Izzo – Aye

Motion Carried.

Buildings & Grounds Report – Mrs. Radley - Attached

Build/Grounds

Transportation Report – Mr. Stack – Attached

Transport.

Revenue Analysis/Expenditure Analysis Reports for January 2021 – Mrs. Radley – Attached

Rev/Expend.

Motion by Ms. Izzo, second by Mr. Maxwell, to accept the above reports as presented.

Accpt.
Bld. Reports

Ayes All – Motion Carried 7:0

OLD BUSINESS

Old Business

a. Capital Project Update – Mrs. Radley – Attached

Capital
Project
Update

Mrs. Radley reported that the State Education Department has approved the \$1,000,000 project (capital outlay, emergency bus lift and heating). Mrs. Radley outlined changes to scope of work to be performed.

b. Approval of Construction Management Services

Award Bid
Construct.
Mgmt.
Services
C&S Co.

Motion by Ms. Izzo, second by Mr. Maxwell, upon the recommendation of the Superintendent of Schools and Business Manager, to award the bid for construction management services for the \$1,000,000 project to C&S Companies, 499 Col. Eileen Collins Blvd., Syracuse, NY.

Ayes All – Motion Carried 7:0

NEW BUSINESS

New Business

- a. Resolution – Authorize Transfer of Funds to Transportation Vehicle Reserve Fund
Motion by Mr. Schmid, second by Mrs. Williams, to adopt the following resolution:

Adopt
Resolution
Transfer
Funds to
Transport.
Reserve

WHEREAS, on June 16, 2020, Dolgeville Central School District (the “School District”) voters passed a proposition to establish a capital reserve fund pursuant to Section 3651 of the Education Law, to be designated “2020 Transportation Vehicle Reserve Fund”; and

WHEREAS, the proposition stated the purpose of the “2020 Transportation Vehicle Reserve Fund” is to finance the purchase of school buses, vehicles, and equipment that would be eligible for financing under the Local Finance Law, and costs incidental thereto; and

WHEREAS, Education Law Section 3653 requires that no monies may be paid or transferred into any reserve fund established by a school district unless expressly authorized by a resolution of its board of education; and

WHEREAS it has been determined by the Board of Education of the School District that up to \$150,000 held in the unreserved fund balance of the General Fund are surplus funds, and that it is in the School District’s best interest to transfer moneys to the School District’s 2020 Transportation Vehicle Reserve Fund.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the School District does hereby approve the transfer of up to \$150,000 from the unreserved fund balance of the General Fund to the 2020 Transportation Vehicle Reserve Fund created in accordance with Section 3651 of the Education Law. This Resolution shall take effect immediately.

Vote: Mr. Schmid – Aye Absent: None
Mrs. Williams – Aye
Mr. Hongo – Aye
Mr. Spofford – Aye
Mrs. Izzo – Aye
Mrs. Huddleston – Aye
Mr. Maxwell – Aye

Motion Carried.

- b. Resolution – Purchase School Bus
Motion by Mr. Maxwell, second by to adopt the following resolution:

Adopt
Resolution
Purchase

BE IT RESOLVED, by the Board of Education of the Dolgeville Central School District, as follows:

Section 1. The proposition hereinafter set forth is hereby authorized to be submitted for the approval of the qualified voters of the District on the 18th day of May, 2021 (the “Vote”).

Section 2. The proposition set forth below shall be submitted at the Vote and the District Clerk shall include notice of the proposition in substantially the following form in the notice of the Vote:

NOTICE IS HEREBY FURTHER GIVEN that at the Vote to be held on May 18, 2021, the following proposition will be submitted:

PROPOSITION

Purchase of School Buses

Shall the Board of Education be authorized to purchase one (1) 64-passenger school bus for the purpose of providing student transportation, including original equipment and incidental expenses for the foregoing purpose, at a total estimated cost not to exceed \$130,000; and to expend funds from the 2020 Transportation Vehicle Reserve Fund to the extent that it is funded?

Section 3. This resolution shall take effect immediately.

Vote: Mr. Schmid – Aye Absent: None
 Mrs. Williams – Aye
 Mr. Hongo – Aye
 Mr. Spofford – Aye
 Mrs. Izzo – Aye
 Mrs. Huddleston – Aye
 Mr. Maxwell – Aye

Motion Carried.

- | | | |
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| c. | <u>Annual Meeting Notice</u>
Motion by Mr. Maxwell, second by Ms. Izzo, to approve the Annual Meeting Notice for publication as attached. | Approve
Annual Mtg.
Notice |
| Ayes All – Motion Carried 7:0 | | |
| d. | <u>2021-2022 District Calendar – Discussion</u>
Mr. Kawryga presented the draft calendar for 2021-2022 as attached. The final draft will be presented at the March 16, 2021 BOE meeting for adoption. | District
Calendar
2021-2022 |
| e. | <u>Communicable Disease – Pandemic Plan</u>
Mr. Kawryga presented the DCS Communicable Disease – Pandemic Plan for 1 st Reading and Review. The Plan has also be posted to the school district website for a 30-day public review and comment. | Pandemic
Plan
1st Reading
Public
Comment |
| f. | <u>BOE Policy – 1st Reading and Review</u>
The following policy was presented to the BOE for 1st Reading and Review:
1) Gender Neutral Single-Occupancy Bathroom Facilities | Board
Policy for
Review |
| g. | <u>Nomination for BOCES Board of Education / BOCES Annual Meeting</u>
These documents were distributed to the BOE for review and future reference. | BOCES
Nomination |

INFORMATION ONLY

- a. BOCES 2021-2022 Proposed Administrative and Capital Budgets document.

Information
Only

BOARD FORUM

Board Forum

The board members offered the following comments during Board Forum:

- Thank you to our families for their continued support during COVID.
- Congratulations to our 7-12 students having art work showcased at the Mohawk Valley Center for the Arts in Little Falls and thank to their teachers.
- Thank you to the Catholic Charities staff who work with our students.
- Thank you to Mr. Zilkowski for all of the time and effort he has put into the sports programs.
- Thank you to Mrs. Radley for the budget presentation.
- Thank you to Mr. Randall for facilitating technology for our BOE meetings.
- Happy Birthday to Mrs. Williams and Happy Anniversary to Mr. Hongo
- Thank you to all of the administrators for all that they do. We are grateful.
- Welcome to Mr. Gilfus
- Thank you to Mr. Kawryga for all that he has done.
- Thank you to the teachers and for the empathetic comments to students on report cards. The COVID pandemic has been so difficult for everyone!
- Would like to see more of our BOCES students recognized for their accomplishments
- Thank you to our teachers, administrators, staff, and thank you to our parents

EXECUTIVE SESSIONEnter
Executive
Session

Motion by Mr. Maxwell, second by Mr. Spofford, to enter executive session at 8:24 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person(s) or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person(s).

Ayes All – Motion Carried 7:0

Motion by Mr. Maxwell, second by Ms. Izzo, to return to regular session at 9:16 p.m.

Return to
Regular
Session

Ayes All - Motion Carried 7:0

CSE/CPSE MINUTES AND RECOMMENDATIONSCSE/CPSE
Min. & Rec.
12/14/20 -
1/15/21

Motion by Mr. Spofford, second by Ms. Izzo, to approve the CSE/CPSE Minutes and Recommendations covering the period 1/16/21 through 2/4/21 as attached.

Ayes All – Motion Carried 7:0

PERSONNELPersonnel
Actions

Motion by Mr. Maxwell, second by Mr. Spofford, upon the recommendation of the Interim Superintendent of Schools, to accept and approve the following retirements, resignations, terminations, leaves and appointments:

To approve, upon recommendation of the Interim Superintendent of Schools, that Katrina Cheney be granted a permanent appointment as Groundskeeper effective March 1, 2021.

Perm. Appt
K. Cheney

To approve, upon recommendation of the Interim Superintendent of Schools, that Ellen Lewandowski be granted a permanent appointment as Office Assistant II effective March 1, 2021.

Perm. Appt.
E.Lewandowski

To approve, upon recommendation of the Interim Superintendent of Schools, that Antonia Avery be granted a permanent appointment as Cleaner effective March 16, 2021.

Perm. Appt.
A. Avery

To approve, upon recommendation of the Interim Superintendent of Schools, that Dillon Lyon be granted a permanent appointment as PT Cleaner effective March 16, 2021.

Perm. Appt.
D. Lyon

To approve, upon recommendation of the Interim Superintendent of Schools, that Robert Boyer be granted a permanent appointment as Bus Driver effective March 16, 2021

Perm. Appt.
R. Boyer

To approve, upon recommendation of the Interim Superintendent of Schools, that Melissa George be granted a permanent appointment as PT Cleaner effective March 16, 2021.

Perm. Appt.
M. George

To approve the appointment of Kimberly Chrisman as substitute cleaner.

K.Chrisman
Sub.Clean.

To approve the appointment of Kimberly Chrisman as substitute food service worker.

Sub.Fd.Serv.

To approve the appointment of extraduty coaching positions for 2020-2021 (Football and Football Cheerleading) as attached, contingent upon COVID-19 restrictions.

Appr.Appts.
Extraduty
Football &
Cheer for
2020-2021

Aye All – Motion Carried 7:0

ADDITIONAL NON RESIDENT STUDENT REQUEST FOR 2020-2021

Additional
NonResident
Request

Motion by Mr. Maxwell, second by Ms. Izzo, to approve the following non resident student request for 2020-2021:

Meegan Goodman for child, Wyatt Goodman Grade 3 OESJ

Ayes All – Motion Carried 7:0

FUTURE MEETINGS

Future
Meetings

Special Meeting – TBD – Prior to March 1st

Regular Meeting – March 16, 2021 – Budget Review

Regular Meeting – April 20, 2021 – Budget Adoption – Tenure Celebration

Special Meeting – April 21, 2021 – BOCES Budget Adoption – Top Senior Recognition

Special Meeting – May 11, 2021 – Budget Hearing

Budget Vote/Board Election – Tuesday, May 18, 2021

Regular Meeting – Wednesday, May 19, 2021

Regular Meeting – June 15, 2021

Graduation – Saturday, June 26, 2021

ADJOURNMENT

Adjourn
Meeting

Motion by Mr. Spofford, second by Ms. Izzo, to adjourn the meeting at 9:18 p.m.

Ayes All – Motion Carried 7:0

Sandra L. Allen

District Clerk